



## Outdoor Leisure Pool Party Procedures

### **Cabana Rental**

Cabanas may be rented during the following times at the Outdoor Leisure Pool:  
**Mon-Sat Sessions:** 10am-2pm OR 2:30-6:30pm **Sunday Session:** 1-6pm

**PLEASE NOTE THAT WE WILL ONLY ALLOW 39 GUESTS MAXIMUM PER CABANA RENTED. If you have 40+ guests, you must rent another Cabana. If another Cabana is not available, there will still be a \$80 surcharge. This policy will be strictly enforced to ensure that we do not exceed bather loads and to ensure that we have room in the park for non-party guests.**

- **Check-In:** All guests including the host must check in at the Outdoor Leisure Pool Ticket Booth upon arrival. Cabanas will not be available prior to the booking time and the party hosts will not be permitted to enter the pool area before we open to the public. If you would like to decorate prior to your guest's arrival, please ask them to arrive later to allow time to do so.
- **Fees:** Daily admission is required for all guests, including swimmers and non-swimmers. **We do not accept checks for daily admission- cash or credit card only.** If you are not paying for all of your guests, they are required to pay their own admission so we ask that you kindly notify them in advance in order to avoid any issues when they arrive for the party. Admission: (\$7—Youth 2-13 years) (\$8—Adult 14-59 years) (\$7—Senior 60+)
- **Guest List:** If you are paying for your guests, please provide the CAC with a guest list **24 hours** before the party. This list can be emailed to [cac2@cityofcumming.net](mailto:cac2@cityofcumming.net), faxed to 770.781.1786, or dropped off in person. If you do not submit your guest list prior, you will be required to complete one when you arrive at the CAC before entry. Your guests will not be permitted to enter the facility until we have a guest list. Please include the hosts and the birthday child on the guest list. Include payment details on this list - For example, are you paying for just the child who is invited? Are you paying for siblings? Are you paying for the child and parent(s) or are the parents who are staying required to pay for themselves?
- **Settle Up:** Prior to the end of your party, you will need to return to the Ticket Booth in order to "settle up." If any guests you have paid for did not come to the party, we will provide you with a refund for that guest. If there is a discrepancy in payment, the customer will be charged as per the Cumming Aquatic Center's list. Refunds will be provided as per the original method of payment, via cash or credit card. Note that we DO NOT keep guest lists on file and will not provide a refund once the host has left the Cumming Aquatic Center. **YOU MUST SETTLE UP BEFORE EXITING THE CAC!** We kindly request that you exit the Cabana at the end of the booking time along with all belongings and supplies so that the CAC staff have enough time to clean the space and prepare it for the next rental.

**Please see the last page for our  
Pool Rules, Food Policy, Refund Policy and Pool Closures/ Inclement Weather**



## Outdoor Leisure Pool Party Procedures

### Activity Room Rental

**PLEASE NOTE THAT WE WILL ONLY ALLOW 25 GUESTS MAXIMUM PER ACTIVITY ROOM RENTED. If you have 26+ guests, you must rent another Activity Room.**

- **Check-In:** All guests, including the host, must check in at the Front Desk area in the main lobby upon arrival. Activity Rooms will not be available prior to the booking time. If you would like to decorate, please plan to book the room earlier than when your guests are set to arrive. If you would like to store items in the party room past the time it is booked for, please book the room later or you will be charged the rental fee of \$30 per room/hour.
- **Fees:** Daily admission is required for all guests, including swimmers and non-swimmers. **We do not accept checks for daily admission- cash or credit card only.** If you are not paying for all of your guests, they are required to pay their own admission so we ask that you kindly notify them in advance in order to avoid any issues when they arrive for the party. Admission: (\$7—Youth 2-13 years) (\$8—Adult 14-59 years) (\$7—Senior 60+).
- **Guest List:** If you are paying for your guests, please provide the CAC with a guest list **24 hours** before the party. This list can be emailed to [cac2@cityofcumming.net](mailto:cac2@cityofcumming.net), faxed to 770.781.1786, or dropped off in person. If you do not submit your guest list prior, you will be required to complete one when you arrive at the CAC before entry. Your guests will not be permitted to enter the facility until we have a guest list. Please include the hosts and the birthday child on the guest list. Include payment details on this list - For example, are you paying for just the child who is invited? Are you paying for siblings? Are you paying for the child and parent(s) or are the parents who are staying required to pay for themselves?
- **Settle Up:** Prior to the end of your party, you will need to return to the Front Desk in order to “settle up.” If any guests you have paid for did not come to the party, we will provide you with a refund for that guest. If there is a discrepancy in payment, the customer will be charged as per the Cumming Aquatic Center’s list. Refunds will be provided as per the original method of payment, via cash or credit card. Note that we DO NOT keep guest lists on file and will not provide a refund once the host has left the Cumming Aquatic Center. **YOU MUST SETTLE UP BEFORE EXITING THE CAC!** We kindly request that you exit the Activity Room at the end of the booking time along with all belongings and supplies so that the CAC staff have enough time to clean the space and prepare it for the next rental.

**Please see the last page for our  
Pool Rules, Food Policy, Refund Policy and Pool Closures/ Inclement Weather**

## Outdoor Leisure Pool Party Procedures – Cabana/ Activity Room Rental

### Pool Rules

All regular Pool Rules will apply for parties and private rentals.

Please visit our website for a complete list of our rules, [www.cummingaquaticcenter.com](http://www.cummingaquaticcenter.com).

- \* You must be 48” tall to ride the slide. No exceptions.
- \* Toys are not allowed in the pools during Open Swim times with the exception of floatation devices that attach to the body or water wings. The CAC will provide life jackets if needed.
- \* **All swimmers under 7 years of age and any non-swimmers must be accompanied by an adult in the water.** Lifeguard(s) will be present for the party but parents/guardians are still expected to supervise their children. Swimmers 7–13 years must have an adult present in a swim suit. All swimmers must wear a bathing suit. We request that you maintain a ratio of 1 adult to 4 children for the swimming portion of the party.

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### Food Policy

No outside food or drink is permitted in the Outdoor Leisure Pool area unless a Cabana Room is rented. Parties with Cabana rentals will be permitted to bring in their own food in to the Outdoor Leisure Pool. Parties with Activity Rooms rentals will be permitted to bring their own food in to the Activity Room for the duration of the rental, but not to the Outdoor Pool before, during, or after the room rental. Parties may bring in their own coolers to store cakes or any food items since the Cumming Aquatic Center does not provide a place to store these items.

### Concession Packages:

*Must be purchased at least 24 hrs in advance (in person or over the phone).* \*Pizza is not available until 12pm.

- **Pizza Package (\$40/8 guests, must be ordered in multiples of 8):** 1 large slice of pizza per child, chips & juice box
- **16” Cheese or Pepperoni Pizza (\$17 each):** 8 LARGE slices or 16 SMALL slices.
- Pizza is from Pizzeria Azzurri!

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### Refund Policy

Due to high demand, 2 week’s (14 days) notice is required to cancel any Cabana rental, Activity Room rental, or pool rental in order to receive a full refund MINUS THE ADMINISTRATIVE FEE **or** to change the date of your rental. **No refunds** will be issued if 2 week’s notice (14 days) is not given. No partial refunds will be issued. Administrative fees are always non-refundable.

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### Pool Closures and Inclement Weather

If the Outdoor Leisure Pool is closed due to Inclement Weather, Fecal Accidents, or any other reason deemed necessary by Management, the birthday party/Cabana rental will be moved to an inside room with no full or partial refund provided.

- ⇒ If the Instructional Pool is available for Open Swim, the party may swim in it and no full or partial refund will be provided. If the closure is temporary, your party will be permitted to enter the Outdoor Leisure Pool again as soon as possible.
- ⇒ If the Instructional Pool is NOT available, the following procedures will be implemented:
  - A) Any guests of the party who paid a daily admission will be issued a *Rain Check* if the closure took place **less than 2 hours** from the time stamp on their daily admission receipt.
  - B) Any guests of the party who paid daily admission will be issued a *Half-Price ticket* if the closure took place **less than 3 hours** from the time stamp on their daily admission receipt.
  - C) If the host of the party paid for multiple guests, they will be provided a full or half refund for those guests in lieu of Rain Checks or Half-Price tickets.